

City of Delaware City
August 16, 2023

TO: Mayor and City Council
FROM: Michelle Y. Graham, Acting City Manager
SUBJECT: Financial Report as of July 31, 2023

Below please find the internal (unaudited) income and expense statement and check register for the 1 month ended July 31, 2023.

General Fund Revenues			
Department	Budget	Actual	%
Non-Departmental	1,456,470.00	1,247,544.29	85.66%
General Administration	196,824.00	24,983.53	12.69%
Code Enforcement	10,000.00	1,450.00	14.50%
Public Safety	443,905.00	40,660.52	9.16%
Community Center	61,150.00	40,039.19	65.48%
Sanitation	8,376.00	2,154.00	25.72%
Stormwater	-	-	0.00%
Streets	-	-	0.00%
Drainage	-	-	0.00%
Parks	-	-	0.00%
Total General Fund Revenues	2,176,725.00	1,356,831.53	62.33%
General Fund Expenditures			
Department	Budget	Actual	%
General Administration	1,137,530.00	88,977.08	7.82%
Code Enforcement	17,250.00	744.26	4.31%
Public Safety	443,495.00	40,660.52	9.17%
Community Center	54,900.00	43,897.10	79.96%
Public Works	50,500.00	4,461.87	8.84%
Sanitation	192,000.00	16,027.20	8.35%
Yard Waste	30,000.00	4,624.00	15.41%
Stormwater	4,900.00	105.36	2.15%
Streets	33,000.00	1,559.02	4.72%
Drainage	42,500.00	8,644.50	20.34%
Parks	46,500.00	11,384.00	24.48%
Tree Management	31,250.00	12,165.00	38.93%
Recycling Collections	31,500.00	2,605.61	8.27%
Debt Service	61,400.00	1,252.00	2.04%
Total General Fund Expenditures	2,176,725.00	237,107.52	10.89%
General Fund Operating Surplus (Deficit)		1,119,724.01	

General Fund:

The General Fund currently has an operating surplus of \$1,119,724.01.

In July, Delaware City issued property tax bills. \$50,599.83 in property tax payments were collected during the month.

Account	Account Description	Budget	Actual	Variance
	GENERAL FUND REVENUES	2,176,725.00	1,356,831.53	
	GENERAL FUND EXPENDITURES	2,176,725.00	237,107.52	
	CHANGE IN FUND BALANCE	-	1,119,724.01	

Non-Departmental Revenues:

Non-Departmental revenues are not attributable to the actions of one department's activities.

Account Id	Account Description	2024 Budgeted	2024 Actual	Variance
01-000-4000	REAL ESTATE TAXES	911,101.00	911,101.02	0.02
01-000-4002	REAL ESTATE PENALTIES	-	424.15	424.15
01-000-4003	INVESTMENT INCOME	-	990.94	990.94
01-000-4005	INTEREST INCOME	5,000.00	821.75	(4,178.25)
01-000-4015	DONATIONS - GA	-	1,000.00	1,000.00
01-000-4060	CABLE FRANCHISE FEE	15,000.00	-	(15,000.00)
01-000-4065	PILOT	300,000.00	300,000.00	-
01-000-4811	TRANSFER IN - REAL ESTATE TRANSFER TAX	137,000.00	19,566.30	(117,433.70)
01-000-4907	ARPA-LOCAL FISCAL RECOVERY FUND	88,369.00	13,640.13	(74,728.87)
	NON-DEPARTMENTAL REVENUES	1,456,470.00	1,247,544.29	(208,925.71)

Non-departmental revenue is currently trending at 86% of the adopted budget mainly due to property tax billing and the voluntary contribution invoice to the Refinery. In addition, a \$1,000.00 donation was received for the Delaware City Food Closet.

\$13,640.13 in ARPA funds has been expended thus far this fiscal year. Expenditures are listed under General Administration, Public Safety, and Drainage.

General Administration:

Account	Account Description	Budget	Actual	Variance
01-000-4020	LICENSES AND PERMITS	62,000.00	2,552.50	(59,447.50)
01-000-4025	MISCELLANEOUS REVENUE	-	22,431.03	22,431.03
01-000-4035	SALES - GA	50.00	-	(50.00)
01-000-4045	RENTAL PROPERTY	36,000.00	-	(36,000.00)
01-000-4050	CELL TOWER LEASE / BALLFIELD	76,000.00	-	(76,000.00)
01-000-4055	AAT (CNS) LEASES	17,384.00	-	(17,384.00)
01-000-4090	RENTAL TAXES	5,390.00	-	(5,390.00)
	GENERAL ADMINISTRATION REVENUES	196,824.00	24,983.53	(171,840.47)
01-000-5000	SALARIES - GENERAL ADMINISTRATION	261,177.00	18,827.53	242,349.47
01-000-5005	SALARIES - MAYOR & COUNCIL	750.00	-	750.00
01-000-5006	SALARIES - CITY SECRETARY	3,600.00	528.75	3,071.25
01-000-5010	PAYROLL TAXES - GA	23,896.00	1,619.26	22,276.74
01-000-5020	RETIREMENT PLAN - GA	6,788.00	499.17	6,288.83
01-000-5035	ADVERTISING - GA	500.00	284.16	215.84
01-000-5040	ASSESSOR - GA	2,500.00	-	2,500.00
01-000-5050	AUDIT - GA	23,000.00	-	23,000.00
01-000-5055	PAYROLL PROCESSING FEES - GA	2,000.00	134.35	1,865.65
01-000-5070	CONTRACTUAL/PROFESSIONAL SERVICES - GA	25,000.00	1,985.82	23,014.18
01-000-5095	GIFTS AND AWARDS	300.00	155.95	144.05
01-000-5100	DUES/SUBSCRIPTIONS/MEETINGS - GA	2,500.00	859.99	1,640.01
01-000-5110	ELECTION EXPENSE - GA	735.00	-	735.00
01-000-5120	ELECTRICITY - GA	58,000.00	2,102.61	55,897.39
01-000-5130	ENTERTAINMENT/ACTIVITIES - GA	250.00	43.75	206.25
01-000-5135	FEES/INTEREST/PENALTIES - GA	3,000.00	215.97	2,784.03
01-000-5140	GAS & OIL / VEHICLE - GA	2,600.00	253.09	2,346.91
01-000-5150	HEATING FUEL - GA	2,000.00	36.15	1,963.85
01-000-5160	INSURANCE / GENERAL - GA	75,000.00	5,499.00	69,501.00
01-000-5170	INSURANCE / HEALTH - GA	13,500.00	1,005.11	12,494.89
01-000-5250	LEASE - PURCHASE/EQUIPMENT - GA	4,100.00	339.78	3,760.22
01-000-5270	LEGAL - GA	65,000.00	8,766.13	56,233.87
01-000-5280	MAILINGS / POSTAGE - GA	3,000.00	846.83	2,153.17
01-000-5290	MAINTENANCE / BUILDING - GA	25,000.00	540.00	24,460.00
01-000-5300	MAINTENANCE / EQUIPMENT - GA	200.00	-	200.00
01-000-5320	MAINTENANCE / VEHICLE - GA	2,000.00	-	2,000.00
01-000-5330	MATERIALS & SUPPLIES - GA	1,000.00	-	1,000.00
01-000-5340	MISCELLANEOUS EXPENDITURES - GA	300.00	-	300.00
01-000-5350	OFFICE SUPPLIES - GA	3,000.00	510.50	2,489.50
01-000-5355	PLANNING & INSPECTIONS - GA	35,000.00	-	35,000.00
01-000-5365	SEWER CHARGES NEW CASTLE COUNTY - GA	450.00	-	450.00
01-000-5370	TELEPHONE - GA	9,500.00	741.88	8,758.12
01-000-5390	TRAINING, TRAVEL, FOOD - GA	2,000.00	724.10	1,275.90
01-000-5500	WATER - ARTESIAN	450.00	101.22	348.78
01-000-8000	OPERATING TRANSFERS - GA	437,905.00	40,045.15	397,859.85
01-001-5000	SALARIES - ARPA	5,072.00	2,147.35	2,924.65
01-011-5010	Payroll Taxes - GA - ARPA	457.00	163.48	293.52
01-011-5070	Contract/Prof. Services - ARPA	36,000.00	-	36,000.00
	GENERAL ADMINISTRATION EXPENDITURES	1,137,530.00	88,977.08	1,048,552.92

General Administration revenues are currently at 13% of the adopted budget. Miscellaneous revenue included at \$22,414.03 settlement check from a class action lawsuit against Monsato Company.

General Administration expenses are currently at 8% of the adopted budget. Expenses were mainly operating expenses. ARPA expenses were yearly bonus payments to Town Hall staff.

Code Enforcement:

Code Enforcement activities are related to violations of the City's ordinances and act as an effort to promote upkeep of properties located in the City's jurisdiction.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-050-4010	FINES/FEES/PENALTIES - CE	10,000.00	1,450.00	(8,550.00)
	CODE ENFORCEMENT REVENUES	10,000.00	1,450.00	(8,550.00)
01-050-5000	SALARIES - CE	15,000.00	680.00	14,320.00
01-050-5010	PAYROLL TAXES - CE	1,350.00	64.26	1,285.74
01-050-5070	CONTRACTUAL/PROFESSIONAL SERVICES - CE	200.00	-	200.00
01-050-5140	GAS & OIL / VEHICLE - CE	600.00	-	600.00
01-050-5340	MISCELLANEOUS EXPENDITURES	100.00	-	100.00
	CODE ENFORCEMENT EXPENDITURES	17,250.00	744.26	16,505.74

Public Safety:

Public Safety revenues are generated by the activities of the Delaware City Police Department. These include court judgments, towing fees, extra duty requests, and grants.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-100-4010	FINES - PS	6,000.00	311.00	(5,689.00)
01-100-4810	INTRAFUND TRANSFER - GENERAL ADMIN	437,905.00	40,045.15	(397,859.85)
01-101-4900	COMBAT VIOLENT CRIME	-	304.37	304.37
	PUBLIC SAFETY REVENUES	443,905.00	40,660.52	(403,244.48)

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-100-5000	SALARIES - FULL-TIME DUTY	252,505.00	24,516.48	227,988.52
01-100-5003	SALARIES - OVERTIME	-	1,334.16	(1,334.16)
01-100-5010	PAYROLL TAXES - PS	22,726.00	2,013.31	20,712.69
01-100-5020	RETIREMENT PLANS - PS	8,145.00	637.67	7,507.33
01-100-5065	CELL PHONES / MDT AIR-CARD SERVICE - PS	1,950.00	160.22	1,789.78
01-100-5070	CONTRACTUAL/PROFESSIONAL SERVICE - PS	5,000.00	-	5,000.00
01-100-5100	DUES/SUBSCRIPTIONS - PS	300.00	-	300.00
01-100-5120	ELECTRICITY - PS	16,000.00	1,406.30	14,593.70
01-100-5140	GAS & OIL / VEHICLE - PS	16,000.00	772.66	15,227.34
01-100-5150	HEATING FUEL - PS	1,000.00	24.10	975.90
01-100-5170	INSURANCE / HEALTH - PS	64,915.00	5,434.60	59,480.40
01-100-5250	LEASE - PURCHASE/EQUIPMENT - PS	4,300.00	283.04	4,016.96
01-100-5260	LEASE - PURCHASE/VEHICLE - PS	14,914.00	-	14,914.00
01-100-5290	MAINTENANCE / BUILDING - PS	4,500.00	-	4,500.00
01-100-5300	MAINTENANCE / EQUIPMENT - PS	250.00	-	250.00
01-100-5320	MAINTENANCE / VEHICLE - PS	10,000.00	59.98	9,940.02
01-100-5330	MATERIALS & SUPPLIES - PS	1,000.00	-	1,000.00
01-100-5340	MISCELLANEOUS EXPENDITURES - PS	50.00	-	50.00
01-100-5350	OFFICE SUPPLIES - PS	500.00	35.98	464.02
01-100-5390	TRAINING, TRAVEL & FOOD - PS	1,000.00	-	1,000.00
01-100-5400	UNIFORM & PERSONAL EQUIPMENT - PS	5,000.00	992.85	4,007.15
01-100-6000	Fire & Rescue Impact Fees	6,600.00	-	6,600.00
01-101-0000	COMBAT VIOLENT CRIME	-	-	-
01-101-5330	MATERIALS & SUPPLIES	-	304.37	(304.37)
01-104-5000	SALARIES - PS - ARPA	6,275.00	2,451.50	3,823.50
01-104-5010	Payroll Taxes - PS - ARPA	565.00	233.30	331.70
	PUBLIC SAFETY EXPENDITURES	443,495.00	40,660.52	402,834.48

July expenses were mainly normal operating expenses. ARPA expenses were yearly bonus payments to Public Safety staff.

Community Center:

Community Center revenues are those that are received to support the operation and maintenance of the community center. Primarily, these are rental payments from Reedy Point Players, reimbursement of utility expenditures for the Delaware City Library, and Grant-In-Aid revenues received from the State.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-200-4045	EVENT/ACTIVITY RENTAL REVENUE - CC	2,400.00	200.00	(2,200.00)
01-200-4046	RENTAL/MAINTENANCE SURCHARGE - CC	23,750.00	-	(23,750.00)
01-200-4900	GRANT-IN-AID	35,000.00	-	(35,000.00)
01-200-4907	COMMUNITY REDEV GRANT - CC HVAC	-	9,269.19	9,269.19
01-200-4908	FY23CRF-CC CAPITAL IMPROVEMENTS	-	30,570.00	30,570.00
	COMMUNITY CENTER REVENUES	61,150.00	40,039.19	(21,110.81)

FY 22 CRF expenditures were payment to AECOM for the CC HVAC project. FY23 CRF expenditures included parking lot grading and the installation of parking bumpers, rear sidewalk repairs, and construction to the senior center entrance.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-200-5000	SALARIES - CC	6,000.00	500.00	5,500.00
01-200-5010	PAYROLL TAXES - CC	600.00	47.25	552.75
01-200-5070	CONTRACTUAL/PROFESSIONAL SERVICES - CC	2,000.00	224.38	1,775.62
01-200-5120	ELECTRICITY - CC	12,000.00	981.58	11,018.42
01-200-5150	HEATING FUEL - CC	16,000.00	485.22	15,514.78
01-200-5290	MAINTENANCE / BUILDING - CC	15,000.00	1,449.00	13,551.00
01-200-5330	MATERIALS & SUPPLIES - CC	400.00	211.48	188.52
01-200-5365	SEWER CHARGES - NEW CASTLE COUNTY	1,000.00	-	1,000.00
01-200-5370	TELEPHONE - CC	1,900.00	159.00	1,741.00
01-202-5610	BUILDING IMPROVEMENTS-(FY23CRF)	-	14,648.00	(14,648.00)
01-211-5070	Contract/Prof. Services-COMM REDEV GRANT	-	9,269.19	(9,269.19)
01-221-5070	Contract/Prof. Services-CC(FY23CRF)	-	15,922.00	(15,922.00)
	COMMUNITY CENTER EXPENDITURES	54,900.00	43,897.10	11,002.90

Public Works:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-300-5070	CONTRACTUAL/PROFESSIONAL SERVICES - PW	45,000.00	4,191.87	40,808.13
01-300-5300	MAINTENANCE / EQUIPMENT - PW	500.00	-	500.00
01-300-5353	OPERATIONS/EXPENDITURES - STORMS PW	5,000.00	270.00	4,730.00
	PUBLIC WORKS EXPENDITURES	50,500.00	4,461.87	46,038.13

July expenditures included portable toilets rental and the July & August maintenance contract expense.

Sanitation:

Current sanitation revenues are those fees charged to property owners that are outside of the property limits, and extra cart fees for City residents.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-350-4000	SANITATION FEES	8,376.00	2,154.00	(6,222.00)
	SANITATION REVENUES	8,376.00	2,154.00	(6,222.00)
01-350-5070	CONTRACTUAL/PROFESSIONAL SERVICES - SN	192,000.00	16,027.20	175,972.80
	SANITATION EXPENDITURES	192,000.00	16,027.20	175,972.80

The \$2,154.00 in revenue recognized thus far is from 1st quarter trash cart billing.

Yard Waste:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-360-5070	CONTRACTUAL/PROFESSIONAL SERVICES - YW	30,000.00	4,624.00	25,376.00
	YARDWASTE EXPENDITURES	30,000.00	4,624.00	25,376.00

Stormwater:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-380-5070	CONTRACTUAL/PROFESSIONAL SERVICES - SW	2,500.00	-	2,500.00
01-380-5120	ELECTRICITY - SW	2,400.00	105.36	2,294.64
	STORMWATER EXPENDITURES	4,900.00	105.36	4,794.64

Streets:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-400-5070	CONTRACTUAL/PROFESSIONAL SERVICES - ST	20,000.00	-	20,000.00
01-400-5120	ELECTRICITY - ST	3,000.00	124.02	2,875.98
01-400-5310	MAINTENANCE / STREETS - ST	4,000.00	1,435.00	2,565.00
01-400-5330	MATERIALS & SUPPLIES - ST	6,000.00	-	6,000.00
	STREETS EXPENDITURES	33,000.00	1,559.02	31,440.98

Street maintenance expenditures consists of the street sweeping that was done in July.

Drainage:

Account	Account Description	Budget	Actual	Variance
01-450-5310	MAINTENANCE / DRAINAGE - DR	2,500.00	-	2,500.00
01-451-5070	Contract/Prof. Services - DR (ARPA)	40,000.00	8,644.50	31,355.50
01-452-5070	DRAINAGE EXPENDITURES	42,500.00	8,644.50	33,855.50

July ARPA expenses included payment to Reybold Construction for a project amendment for the Harbor Street Storm Sewer Connection.

Park Maintenance:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-500-5310	MAINTENANCE / PARKS - PK	45,000.00	11,300.00	33,700.00
01-500-5330	MATERIALS & SUPPLIES - PK	1,500.00	84.00	1,416.00
	PARKS EXPENDITURES	46,500.00	11,384.00	35,116.00

Park maintenance expenses included clean-up at Battery Park and the painting of the Old Locks fence.

Tree Maintenance Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-550-5310	MAINTENANCE / TREES - TR	31,250.00	12,165.00	19,085.00
	TREE EXPENDITURES	31,250.00	12,165.00	19,085.00

July expenditures included the removal of trees on Jefferson, Madison, & the Mobile Home Park. MHA has been invoiced for the tree removal at the Mobile Home Park. Expenses also included the clearing of damaged trees at the Community Center and tree trimming in Battery Park as well as 7th Street Park.

Recycling Collection Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-560-5070	CONTRACTUAL/PROFESSIONAL SERVICES - RC	31,500.00	2,605.61	28,894.39
	RECYCLING EXPENDITURES	31,500.00	2,605.61	28,894.39

Debt Service Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-600-5900	DEBT SERVICE - WASHINGTON REVOLVING LOAN	46,376.00	-	46,376.00
01-600-5901	DEBT SERVICE - COMMUNITY CENTER ROOF	15,024.00	1,252.00	13,772.00
	DEBT SERVICE EXPENDITURES	61,400.00	1,252.00	60,148.00

Real Estate Transfer Tax Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-110-4040	REAL ESTATE TRANSFER TAXES	-	19,566.30	
	REAL ESTATE TAX REVENUES	-	19,566.30	
03-110-8000	TRANSFER OUT - GENERAL FUND	-	19,566.30	
	REAL ESTATE TAX EXPENDITURES	-	19,566.30	
	NET CHANGE IN FUND BALANCE	-	-	

Façade Program Revolving Loan Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-130-4005	INTEREST INCOME	-	14.56	
	FAÇADE PROGRAM REVOLVING LOAN FUND REVENUES	-	14.56	
03-130-5090	FACADE GRANT	-	-	
	FAÇADE PROGRAM REVOLVING LOAN FUND EXPENDITURES	-	-	
	NET CHANGE IN FUND BALANCE	-	14.56	

State Aid to Local Law Enforcement Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-140-4900	STATE AID TO LOCAL LAW ENFORCEMENT	-	210.00	
	SALLE REVENUES	-	210.00	
03-140-5000	SALARIES	-	210.00	
	SALLE EXPENDITURES	-	210.00	
	NET CHANGE IN FUND BALANCE	-	-	

Delaware City Day Component Unit:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
11-000-4015	SPONSORSHIPS	-	-	
11-000-4025	VENDOR FEES	-	2,140.00	
11-000-4035	TICKET SALES	-	-	
11-000-4900	GRANT-IN-AID	-	-	
	DELAWARE CITY DAY COMMITTEE REVENUES	-	2,140.00	
			-	
11-000-5035	ADVERTISING	-	-	
11-000-5130	ENTERTAINMENT/ACTIVITIES	-	-	
11-000-5330	MATERIALS/SUPPLIES	-	-	
11-000-5340	MISCELLANEOUS EXPENDITURES	-	-	
	DELAWARE CITY DAY COMMITTEE EXPENDITURES	-	-	
	NET CHANGE IN FUND BALANCE	-	2,140.00	

Cash Balances:

Please find below the reconciled balances of our bank accounts, as of July 31, 2023 and compared to prior month balances, as well as a check register for the month of July 2023.

DESCRIPTION	6/30/2023	7/31/2023	DIFFERENCE
CASH - GENERAL FUND CHECKING	267,368.99	224,487.64	(42,881.35)
CASH - WSFS MONEY MARKET	1,835,396.78	1,796,336.62	(39,060.16)
CASH - WSFS MONEY MARKET - ARPA FUNDS	146,095.58	108,748.17	(37,347.41)
CASH - VIOLENT CRIMES CHECKING ACCOUNT	7,044.01	6,739.64	(304.37)
CASH - GRANT IN AID CHECKING	-	490.00	490.00
CASH - MUNICIPAL STREET AID FUND	35,024.68	35,024.68	-
CASH - REVOLVING LOAN FACADE FUND	68,568.85	68,583.41	14.56
CASH - SALLE FUND	4,649.81	4,439.81	(210.00)
CASH - EIDE FUND	7,236.21	7,236.21	-
CASH - MAYOR'S BALL ACCOUNT	28,922.18	28,922.18	-
CASH - DELAWARE CITY DAY COMMITTEE	53,248.94	55,388.94	2,140.00
WSFS WEALTH INVESTMENT ACCOUNT	1,180,027.25	1,188,961.92	8,934.67
TOTAL RECONCILED BALANCE	3,633,583.28	3,525,359.22	(108,224.06)

FY'22 Bond and Capital Improvements Grant Funds

\$350,000.00 – Community Center HVAC – remaining funds \$246,690.67

\$287,150.00 – Paving Project – remaining funds \$0.00

\$215,000.00 – Neighborhood Safety & Park Upgrades – remaining funds \$0.00

FY'23 Bond and Capital Improvements Grant Funds

\$150,000.00 – Video Security System – remaining funds \$106,780.10

\$1,190,000 – Community Center Capital Improvements – remaining funds \$613,791.95

\$475,000.00 – Waterfront Study – remaining funds \$418,705.00

\$650,000.00 – DC Fire Company HVAC & Bay Doors Upgrade – remaining funds \$403,847.00

FY'24 Bond and Capital Improvement Grant Funds

\$750,000.00 – Waterfront Seawall Study and Repair

\$200,000.00 – Street Project

\$250,000.00 – ADA Ramp Upgrade

Check #	Check Date	Vendor Name	Description	Amount
15999	7/5/2023	DELMARVA POWER	5000 0009 386 - 407 CLINTON ST	124.04
16000	7/5/2023	DELTA FORMS INC.	2ND SHEET LETTERHEAD	175.00
16001	7/5/2023	REYBOLD CONSTRUCTION GROUP LLC	HARBOR ST STORM SEWER CONNECT	23,750.00
16002	7/6/2023	BUILDING INSPECTION	MAY 2023 PERMIT FEES	497.00
16003	7/6/2023	COUNTY BUILDING SERVICES, INC.	JUNE 2023 JANITORIAL SERVICES	525.00
16004	7/6/2023	DELMARVA POWER	5500 6398 873 - CLINTON ST	59.23
16005	7/6/2023	DELMARVA POWER	5500 0544 167 - 407 CLINTON ST	3,394.55
16006	7/6/2023	DIAMOND STATE TIRE, INC.	MULTIPLE REPAIRS-CROWN VIC	745.00
16007	7/6/2023	THE CUTTING EDGE, INC.	JUNE 2023 TRASH REMOVAL	654.00
16007	7/6/2023	THE CUTTING EDGE, INC.	JUNE 2023 MOWING	3,690.00
16008	7/6/2023	DELMARVA POWER	5500 6398 055 - WASHINGTON ST	58.52
16009	7/7/2023	KRANSON CLOTHES INC	PS UNIFORMS - S. WEBB	1,084.00
16010	7/11/2023	BREEZELINE	8335 30 027 0003331	8.32
16011	7/11/2023	THE CUTTING EDGE, INC.	LANDSCAPING CLEAN-UP	2,520.00
16012	7/11/2023	DIAMOND COMPUTER INC.	MONTHLY ONLINE BACKUP SERVICE	238.25
16013	7/11/2023	FUELMAN	JUNE 2023 FUEL PURCHASES	1,025.75
16014	7/17/2023	A-1 SANITATION SERVICE INC	PORTABLE TOILETS-COMM CENTER	224.38
16014	7/17/2023	A-1 SANITATION SERVICE INC	PORTABLE TOILETS-BATTERY PARK	351.87
16015	7/17/2023	CAPITOL CLEANERS & LAUNDERERS	JUNE 2023 DRY CLEANING	78.50
16016	7/17/2023	DIAMOND STATE TOWER	CC SENIOR ENTR-STAIR & FOOTING	14,648.00
16017	7/17/2023	DOVER ARMY-NAVY STORE, INC.	UNIFORM & EQUIPMENT-CUMMINGS	557.05
16018	7/17/2023	GFL ENVIRONMENTAL	JULY 2023 WASTE/RECYCLING	18,632.81
16019	7/17/2023	GS DIRECT, LLC (AU1)	JUNE 2023 PPA AGREEMENT	3,387.70
16020	7/17/2023	NEW CASTLE INSURANCE LTD	COMMERCIAL INSURANCE POLICY	5,499.00
16021	7/17/2023	VERIZON WIRELESS	720104185-00001 06/04-07/03	160.22
16022	7/17/2023	VERIZON	152-016-685-0001-78	670.81
16023	7/24/2023	AECOM TECHNICAL SERVICES, INC.	PROJECT NO.60520438-GEN SRVCS	11,016.76
16024	7/24/2023	ARTESIAN WATER	6282000589 - TOWN HALL	56.22
16024	7/24/2023	ARTESIAN WATER	2838769314 - CANAL STREET	45.00
16025	7/24/2023	CERTIFIED SEAL CO.	STREET SWEEPING JULY 10TH-11TH	1,435.00
16026	7/24/2023	DEARBORN NATIONAL	STD/LTD INSURANCE - AUG 2023	612.73
16027	7/24/2023	DELAWARE EMPLOYMENT TRNG FUND	DE EMPLOYMENT TRAINING FUND	135.94
16028	7/24/2023	DE LEAGUE OF LOCAL GOVERNMENTS	ANNUAL MEMBERSHIP DUES	840.00
16029	7/24/2023	DELMARVA POWER	5000 1281 877 - BAYARD ST	2,444.67
16030	7/24/2023	DELMARVA POWER	5000 0009 386 - 407 CLINTON ST	181.46
16031	7/24/2023	DELMARVA POWER	5001 7876 892 - WASH ST STORM	105.36
16032	7/24/2023	DELMARVA POWER	5000 0009 758 - CANAL&WILLMS	35.80
16033	7/24/2023	DELMARVA POWER	5000 0009 774 - RT 9	35.68
16034	7/24/2023	DELMARVA POWER	5000 0009 725 - CLINTON ST	17.72
16035	7/24/2023	DELMARVA POWER	5000 0009 717 - CLINTON ST	17.47
16036	7/24/2023	DELMARVA POWER	5500 8576 260 - 3RD & CANAL ST	17.35
16037	7/24/2023	DEPARTMENT OF HUMAN RESOURCES	HEALTH INSURANCE - AUGUST 2023	6,341.82
16038	7/24/2023	GANNETT DELAWARE LOCALIQ	PUBLICATION OF LEGAL NOTICE	284.16
16039	7/24/2023	VERIZON	756-087-692-0001-54	159.00
16040	7/27/2023	CANON FINANCIAL SERVCIES, INC.	1ST FLOOR COPIER LEASE	339.78
16040	7/27/2023	CANON FINANCIAL SERVCIES, INC.	2ND FLOOR COPIER LEASE	283.04
16041	7/27/2023	THE CUTTING EDGE, INC.	JUL2023 MAINTENANCE/BRUSH CONT	4,232.00
16041	7/27/2023	THE CUTTING EDGE, INC.	TREE REMOVAL-205 JEFFERSON	5,250.00
16041	7/27/2023	THE CUTTING EDGE, INC.	7/9/23 STORM DAMAGE RESPONSE	270.00
16041	7/27/2023	THE CUTTING EDGE, INC.	TREE TRIMMING-BATTPK, 7TH ST	1,910.00
16041	7/27/2023	THE CUTTING EDGE, INC.	PAINTING OF OLD LOCKS FENCE	9,860.00
16042	7/27/2023	DUFFIELD ASSOCIATES, INC.	CLINTON STREET OUTFALL IMPROV	294.00
16043	7/27/2023	RHODUNDA, WILLIAMS, & KONDRASCHOW	JUN2023 GENERAL REPRESENTATION	8,487.00
16044	7/27/2023	THE CUTTING EDGE, INC.	PARKING LOT GRADING & BUMPERS	9,542.00
16044	7/27/2023	THE CUTTING EDGE, INC.	WALKWAY REAR OF CC-PHASE 1	6,380.00
16045	7/27/2023	DELTA DENTAL OF DELAWARE, INC.	DENTAL INSURANCE - AUG 2023	187.34
16046	7/27/2023	DELTA FORMS INC.	#10 WINDOW ENVELOPES	290.50
16047	7/27/2023	MICHELLE GRAHAM	REIMBURSEMENT-FAREWLL PTY FOOD	205.99
16048	7/27/2023	REYBOLD CONSTRUCTION GROUP LLC	HARBOR ST STORM SEWER CONNECT	8,350.50
16049	7/27/2023	VERITEXT, LLC	BOARD OF APPEALS	279.13
16050	7/27/2023	VERIZON	555-891-849-0001-39	62.75
				162,765.17